Instructions for Proposals: Research Papers and Project Presentations

All Proposals Due on February 1, 2007

*Notification of acceptance will occur by mid-February.

*Full research papers will be due by March 30, 2007.

In this document you will find instructions for preparing proposals for Research Papers and Project Presentations. Research papers should present original research or new theoretical understanding related to the impact of wireless on (social, educational, political, etc.) fabric of cities. Authors retain all copyright privileges and grants to U of M rights to publish proceedings of the conference. Proposals are peer reviewed.

If you have questions about the proposal format please e-mail greenhow@umn.edu.

Research Papers

Research papers should present original research or a new theoretical understanding related to the impact of wireless on (social, educational, political, etc.) fabric of cities. Authors retain all copyright privileges and grants to U of M rights to publish proceedings of the conference. Proposals are peer reviewed.

Directions to Authors Submitting a Research Paper Proposal:

Please include the following in your proposal:

1. Contact information (name, title, department, institution, address, e-mail address, phone)
2. Indicate type of proposal (Research Paper)
3. Abstract (150 words)
4. Description of your research in which you also indicate the main themes/emphasis of your presentation (limit 750 words, not including the abstract). Please see rating criteria below.
5. Ideal format for your presentation—see below for more information

Submit your paper proposal as a Word document or PDF to greenhow@umn.edu by February 1, 2007. The subject line of your e-mail should be “Wireless Cities.” Paper Proposals received after this date may not be considered.

Paper Proposal Rating Criteria

Please address the following when preparing your proposal for a research paper. The proposal should emphasize its significance as it fits with the conference theme of Wireless Cities...Communities of Interests: Exploring the social, educational, political,
economic, and cultural trends in wireless cities (e.g., educational models, access issues, community collaborations, economic development, security and privacy, governance, technology literacy, social mapping, artistic possibilities, etc.)

Your paper proposal will be rated according to these criteria below. Each category has a 1-5 pt scale, with 5 being outstanding and 1 being poor.

1) **Significance of Topic to Conference Themes** (1-5)
   Advances conference goals: to identify opportunities to build and enrich communities through wireless technology; to give voice to the diverse interests wishing to employ wireless technology to achieve their goals; to provide a forum for exchanging ideas and planning future strategies.

2) **Theoretical Framework**
   Use of prior literature; constructs are clearly defined.

3) **Methods**
   Clearly described and appropriate for the research questions asked.

4) **Data Sources**
   Appropriate for the research questions.

5) **Use of Supporting Evidence**
   For empirical submissions, present data or excerpts from data; For documentary, this should be descriptive; For conceptual submissions, this should be constructs/ideas.

6) **Depth of Analysis**

7) **Quality of Writing/Organization**

8) **Overall contribution of this paper to the understanding of the social, cultural, political, educational and/or economic dimensions of wireless cities**
   What do you expect the audience to get out of your research?

*Please indicate: What is the ideal format for presenting this information?*
(See descriptions of three possible formats below).

If your proposal is accepted we will send out detailed guidelines and a template that will apply to paper submitted for inclusion in the final proceedings. Final papers should be a maximum of 10 pages in length, double-spaced, one-inch margins and 12-point type.
In addition, we will provide a PowerPoint template for your use in the presentation.

**Final Papers must be emailed to** greenhow@umn.edu **by March 30, 2007 to be included in the Proceedings.**

Papers may be presented in one of three formats, to be determined by the conference program committee. However, we will consider the author’s preferences in making this determination so please indicate your ideal format from the choices below:

**Discussion**—papers presented concurrently in an informal table discussion format in the same room during each one-hour time slot. Presenters may elect to bring their own laptops to present key finding in their research, if needed. Rooms will be equipped with a projector and a computer.

**Presentation**—three papers presented consecutively in a formal lecture format in the same room during each one-hour time slot. Each presenter will have 20 minutes to present his/her paper, including questions and comments. Rooms will be equipped with a projector and a computer.

**Poster**—takes place in an open, public environment. Presenter(s) interact informally with attendees who visit their station: a six-foot table with monitor, electricity, Internet connectivity, and a bulletin-board backdrop. Presenters bring their own laptops, other peripherals, and props in the form of posters, signs, photos, student work, and so on. Several poster presentations take place simultaneously.

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**Project Presentations**

Project presentations are designed for those who have an emerging or established project related to the design, creation, and development of a wireless community or are involved in educational and/or policy discussions related to the development of such communities. Moderators appointed by the Program Committee will evaluate proposals, select presenter panelists, and preside over the session at the conference. Each presenter will have 15 minutes to present his/her project followed by moderator-facilitated Q & A.

**Directions to Authors Submitting a Proposal for a Project Presentation:**

1. Contact information (name, title, department, institution, address, e-mail address, phone)
2. Indicate type of proposal (Project Presentation)
3. Description of your project in which you indicate the main themes/emphasis of your presentation. (limit 750 words). Please see rating criteria below.
4. Ideal format for your presentation—see below
Submit your proposal as a Word document or PDF to greenhow@umn.edu by **FEBRUARY 1, 2007**. The subject line of your e-mail should be “Wireless Cities.” Proposals received after this date may not be considered.

**Project Presentation Proposal Rating Criteria**

Please address the following when preparing your proposal for a project presentation. The proposal should emphasize its significance as it fits with the conference theme of *Wireless Cities...Communities of Interests*: Exploring the social, educational, political, economic, and cultural trends in wireless cities (e.g., educational models, access issues, community collaborations, economic development, security and privacy, governance, technology literacy, social mapping, artistic possibilities, etc.)

**Significance of Purpose**
- What is the mission of your organization and/or your work?
- What are the goals of your project?
- Significance of issue/problem addressed.
- Alignment with conference goals: to identify opportunities to build and enrich communities through wireless technology; to give voice to the diverse interests wishing to employ wireless technology to achieve their goals; to provide a forum for exchanging ideas and planning future strategies.

Please provide any background or history you feel will be needed for the committee to judge your proposal.

**Explanation of Project Activities**
- What is your project doing? What individuals/communities/organizations will learn from and benefit from your project?

**Status of your project**
- What is the status of your project? Planned, current, completed. Please explain.

**Project Collaborators**
- Who is associated with this project? Who are your collaborators? Who are your supporters?

**Audience Appeal/Relevance to Conference Themes**
- What do you expect the audience to get out of your presentation?

*Please indicate: What do you think is the ideal format for presenting this information?*
(See descriptions of three possible formats below).

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Project presentations may occur in one of three formats, to be determined by the conference program committee. However, we will consider the author’s preferences in making this determination so please, somewhere in your project presentation proposal, indicate your ideal format from the choices below:
**Discussion**—project ideas presented concurrently in an informal table discussion format in the same room during each one-hour time slot. Presenters may elect to bring their own laptops to present key findings in their research, if needed. Rooms will be equipped with a projector and laptop.

**Panel Presentation**—three featured projects presented consecutively in a formal lecture format in the same room during each one-hour time slot. Each presenter will have 20 minutes to present his/her paper, including questions and comments. Rooms will be equipped with a projector and laptop.

**Poster**—takes place in an open, public environment. Presenter(s) interact informally with attendees who visit their station: a six-foot table with monitor, electricity, Internet connectivity, and a bulletin-board backdrop. Presenters bring their own laptops, other peripherals, and props in the form of posters, signs, photos, student work, and so on. Several poster presentations take place simultaneously.

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